CPR & First Aid Funds for Individual CCAP Providers
July 1, 2018 – June 30, 2019

4-C: Community Coordinated Child Care
155 N. 3rd St., Suite 300
DeKalb, IL 60115
815-758-8149

4-C: Community Coordinated Child Care
667 Ridgeview Dr.
McHenry, IL 60050
815-344-5510

GUIDELINES

WHO CAN APPLY?
- CPR & First Aid Funds are available to Child Care Assistance Program (CCAP) providers (licensed and license-exempt) and pending CCAP providers who are required to complete the Child Development, Health & Safety training requirements. *Excludes relative family child care providers caring for school age (SA) children only, family child care assistants, and others with roles not applicable.*
- Individual providers (center staff/ family child care providers) seeking reimbursement for a registration fee paid for a CPR or First Aid class
- A CCAP provider is defined as a provider who is currently caring for children on the CCAP program
- A pending CCAP provider is considered pending when 4-C receives a CCAP application from a family with the provider listed on the application
- CPR/First Aid reimbursement is open for providers caring for families on the 4-C CCAP caseload or working in a child care center serving CCAP families in Carroll, DeKalb, Lee, McHenry, Ogle, or Whiteside counties.
- *Please note:* Child care centers serving families on the Child Care Assistance Program seeking reimbursement/instructor payment for a group training arranged by the center should use the "CPR & First Aid Funds for CCAP Providers - Child Care Center" application located on our website at http://www.four-c.org/cpr-first-aid-funds

WHAT CAN FUNDS BE USED FOR?
- One time reimbursement (per individual) for the cost of CPR/First Aid registration fees and, if applicable, additional cost of the CPR/First Aid certification card.
- Classes must be completed and paid for between July 1, 2018 and June 30, 2019
- Additional cost for CPR/First Aid card (if not included with training registration fee)

WHAT IS REQUIRED TO APPLY?
- Providers must be members of the Gateways Registry. To become a member go to: https://registry.ilgateways.com/
- Providers that currently provide care for at least one child receiving assistance from the Illinois Department of Human Services (IDHS) CCAP or have a CCAP application pending approval

WHAT IS THE APPLICATION PROCESS AND HOW IS PAYMENT MADE?
1. Become a Gateways Registry Member
2. Complete CPR/First Aid training and receive certifications
3. Submit the application to 4-C with proof of payment and copy of certification card(s)
   o Applications are due by **Wednesday, June 5, 2019**
   o Payment is made by reimbursement after all the requirements are completed and the necessary documentation is submitted

WHAT ARE THE APPROVED CPR/FIRST AID ENTITIES?
Course content should include first aid, the Heimlich maneuver and infant/child cardiopulmonary resuscitation (CPR).

- American Heart Association (AHA)
- American Safety & Health Institute (ASHI)
- American Red Cross (ARC)
- American Trauma Event Management (ATEM)
- Emergency Care and Safety Institute (ECSI)
- Edward Atkinson/Emergency Response Health Network
- Ellis & Associates, Inc.
- EMS Safety Services
- Medic First Aid
- National Safety Council
- R.H. Sanders and Associates

WHAT ITEMS ARE UNALLOWABLE?
- Costs for CPR/First Aid supplies such as, books, valves, masks, etc.
- Online CPR/First Aid courses

WHO DO I CONTACT FOR MORE INFORMATION?

Contact Jen at 815-344-5510 x16 or jennifers@four-c.org